

5.2 Refunds are not available under any circumstances. This does not affect your statutory rights.

5.3 Membership of the Sherborne Museum will automatically cease when:

- i. the member dies, or, in the case of an organisation (or the representative of an organisation) that organisation ceases to exist; or
- ii. the member sends a notice of resignation to the charity trustees; or
- iii. any sum of money owed by the member to Sherborne Museum is not paid in full within six months of its falling due; or
- iv. the charity trustees decide that it is in the best interests of the Sherborne Museum that the member in question should be removed from membership, and pass a resolution to that effect.

Please also read the **Sherborne Museum's Constitution, Data Protection policy, Privacy policy and Complaints procedure.**

These are available on our website or by request.

membership@sherbornemuseum.co.uk



Registered Charity No: 1176535

Sherborne Museum, Abbey Gatehouse,
Church Lane, Sherborne, Dorset. DT9 3BP
Tel: 01935 812 252

Membership terms and conditions

Please read these terms and conditions carefully; by becoming a member you are agreeing to these terms.

Please consult the documents suggested on the back cover for other information, terms and conditions.

1. Initial application and annual memberships

- 1.1. A valid application form and cleared payment must be received before an application is approved. You will be notified within 21 days of your initial payment. The trustees of Sherborne Museum reserve the right to refuse an application for membership if they believe that it is in the best interests of the museum for them to do so.
- 1.2. In order for the Sherborne Museum to meet its obligations in relation to the Data Protection Act 1998 and from May 2018 the General Data Protection Regulation, members agree to provide information that is true, accurate, current and complete on their application form and any subsequent forms relating to their membership. You agree to keep all information up to date to ensure it remains true, accurate, current and complete throughout your membership term.
- 1.3. Membership is by annual subscription. It begins on the first day of the month that your membership is accepted and is renewable annually thereafter by payment of the subscription fee at that time. Membership subscription fees continue to be due until your subscription is cancelled in accordance with these terms and our constitution (see section 5 below).
- 1.4. When renewing your membership, please allow enough time for the payment to reach us and in accordance with the clearance times of your chosen payment method. For banker's orders, please ensure your form reaches us one month in advance of the payment date you have indicated.
- 1.5. If renewal payments are not received by the first of the month in which they are due, you will not be able to access full membership benefits until payment is received. Your membership will continue in line with your renewal date and not by the date payment was received.
- 1.6. You may change your membership type at anytime by contacting the membership secretary (additional fees may apply).
- 1.7. Membership of the Sherborne Museum cannot be transferred to anyone else except in the case of an individual or corporate body representing an organisation as set out in section 9 of our constitution.
- 1.8. Members have voting rights at general meetings of the Sherborne Museum in accordance with the terms set out in our constitution.

2. Membership cards

- 2.1. Membership cards are issued for the named card holder(s) only. Additional ID may be required when using your card to access membership benefits.
- 2.2. Membership cards are valid until the expiry date shown on the card. Annual members will be issued with a new card upon the receipt of their renewal

payment. Only one card will be issued per membership year. A replacement fee will be charged for lost cards or cards needing reissue.

- 2.3. Membership cards must be produced in order to access any membership benefits. The museum reserves the right to refuse to honour any benefit where the member cannot produce their card or validate they are the legitimate holder of that card.
- 2.4. Membership does not automatically include free entry into all events. Please check individual events for more information.
- 2.5. If advertised events have to be cancelled the Sherborne Museum does not cover any out of pocket expenses such as travel costs.

3. Membership Benefits

- 3.1. As a Member you will receive a range of benefits as detailed below, in accordance with these terms and conditions. The Sherborne Museum reserves the right to alter or withdraw membership benefits. Benefits will be reviewed periodically.
 - New members' welcome pack
 - Free entry to Winter Talks
 - Access to our research service (archive and library) at a discounted rate
 - Bi-annual newsletter and e-bulletins
 - Junior newsletter (family members only)
 - Invitation to attend the A.G.M with wine and cheese
 - Welcome tour 'behind the scenes' (dates and times at curator's discretion)
 - Access to the members' area of our website
 - Annual membership prize draw
 - Access to events (some may incur a charge)
- 3.2. Membership benefits are not transferrable and are only for the use of the member(s) identified on the membership card.

4. Data Protection

- 4.1. Sherborne Museum will process, use and store the information you provide in accordance with our Data Protection Policy and from May 2018 our General Data Protection Regulation Policy (see below).

5. Cancellation of membership, Refunds and Automatic removal

- 5.1. You have the right to cancel your membership at any time. If you wish to cancel your membership you should do so in writing to The Trustees, Sherborne Museum, Church Lane, Sherborne, Dorset. DT9 3EB